

**DIVISION VIII: APPELLATE**  
**CHAPTER 13**

**RULE 13.0 CALENDARING**

When the time for filing briefs in any matter in which the Appellate Division has jurisdiction has expired either pursuant to the California Rules of Court or as extended by Court order and no opening brief has been filed, the Clerk of the Court, unless otherwise ordered, shall place such matters upon the calendar for dismissal at the next regular session. *(Effective 5/19/98; Amended 7/1/99)*

**RULE 13.1 BRIEFS**

Briefs shall be prepared, served and filed as provided by Rule 201, California Rules of Court. In addition, the parties shall deposit with the Clerk of the Court, when filing any original brief, two additional copies for the assistance of the members of the Court. The briefs must be stapled, but need not be bound. *(Effective 5/19/98; Amended 7/1/99)*

**RULE 13.2 TRANSCRIPT**

If the defendant in a criminal appeal is indigent and represented by appointed counsel, a transcript shall automatically be provided to counsel at the direct expense of the County without specific order of the Presiding Judge of the Appellate Division. *(Effective 5/19/98; Amended 7/1/99)*

**RULE 13.3 MOTIONS**

All motions, including ex parte applications for orders, shall be presented to the Presiding Judge of the Appellate Division. The Presiding Judge may schedule a motion for hearing before the panel at his or her discretion. *(Effective 5/19/98; Amended 7/1/99)*

**RULE 13.4 COURT REPORTER**

The regular sessions of the Appellate Division shall not be reported by a court reporter unless a party so requests at least one week prior to the date set for hearing. *(Effective 5/19/98; Amended 7/1/99)*